UIL Coaches Checklist
Baseball
2024-25

	CHECKLIST	REFERENCE	COMPLETION DATE
✓	**PRE-SEASON**		
	Register/update profile in the UIL Portal	UIL Portal	**Prior to 1st Practice**
	Review Baseball Manual	Baseball Manual	**Prior to 1st Practice**
	Update Coach's Name in Max Preps	MaxPreps	**Beginning of school year**
	UIL yearly coaching requirements (CCP & TEC)	Coaching Requirements	**Prior to 1st Practice**
	Review TEA-UIL Side-by-Side	Side-by-Side	**Prior to 1st Contest**
	Student participation required forms. Keep on file.	Athletic Forms	**Prior to 1st Practice**
	Varsity participation required forms. Keep on file.	Athletic Forms	**Prior to 1st Practice**
	Review rules regarding eligibility for athletic contests	C&CR Sec. 400 & 403	**Prior to 1st Practice**
	Review Baseball Plan	Baseball Plan	**Prior to 1st Practice**
	Review UIL rule changes	UIL Rule Changes	**Prior to 1st Practice**
	Review NFHS rule change	NFHS	**Prior to 1st Practice**
	Complete PAPFs and file with UIL Office • Apply/Complete any necessary Waivers and file with UIL	PAPF Process Waiver Information	**Prior to 1st Practice**
	Submit Varsity Eligibility Form to district chair (UIL Portal)	UIL Portal	**Prior to 1st Contest**
✓	**REGULAR SEASON**		
	First day of practice		**January 17**
	First day for interschool scrimmages		**February 1**
	First day for playing interschool games		**February 17**
	Update schedule and record on MaxPreps	MaxPreps	**Ongoing**
✓	**POST-SEASON**		
	Review Baseball Post Season Packet	Post Season Packet	
	District Certification by District Chair	Certification Instructions	**April 29**

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Advancing team's coach must report scores on MaxPreps	MaxPreps	
Bi-District Deadline		**May 3**
Area Deadline		**May 10**
Regional Semifinal Deadline		**May 17**
Verify record in MaxPreps	MaxPreps	**After Quarterfinal**
Regional Final Deadline		**May 24**
Submit photos—team, school mascot, coach headshot	Photo Submission Form	**May 28**
Submit Team Information Form	Team Info Form	**May 28**
State Semifinal Deadline		**May 31**
State Finals	State Finals	**June 5-7**