

UIL STATE SOLO-ENSEMBLE CONTEST (TSSEC) May 25 & May 27, 2024

5A/6A Strings, Guitar, Piano Site Information

University of Texas at Austin, Butler School of Music (MRH/MBE Buildings)

In order for the contest to run as smoothly as possible it is essential that the following protocol, rules, and guidelines are followed. Please read all instructions carefully and make sure your students and spectators are aware of all procedures. Take special note of the maps and follow traffic flow and parking specifics.

INFORMATION BOOTH: Music Recital Hall (MRH) Ground Floor Commons Area

WARM-UP ROOMS: Music Recital Hall: 5th and 6th floors. Practicing is not permitted in the halls or stair wells.

WARM-UP PIANOS: Music Recital Hall - 5th and 6th floors

INSTRUMENTS AND EQUIPMENT: Participants are responsible for providing all instruments and equipment.

NO MUSIC STANDS WILL BE PROVIDED: If stands are needed, you must provide your own.

RECORDED OR ELECTRONICALLY-GENERATED ACCOMPANIMENTS: recorded or electronically-generated accompaniments may be used. Students must provide their own equipment and should activate the system prior to entering the room to prevent any delays in the contest schedule.

BUSES: Traffic congestion and parking is always a challenge due to the size of the event. **You and your drivers will be expected to abide by all directives.** Buses will pick-up and drop off students in front of the School of Music and may either find parking offsite OR go to the link below and supply the required information to pay a fee and park in a designated lot, space permitting. UT police will be present throughout the contest to assist you and to ensure that all procedures are followed. See “**Traffic Directives**” page in this packet.

From UT Parking and Transportation: Please have any schools bringing a bus to campus use the form found at this [link](#) below to request parking.

We can invoice the cost of the permit to be paid after the event by mail if we are provided with the following:

- Copy of the school tax exempt permit
- Name
- Address
- Phone
- Email of the person who should receive the invoice.

We will use an off-campus lot and the drivers will need to arrange transportation to and from the campus.

Buses without a permit may receive a citation.

PERSONAL VEHICLE PARKING: Parking for personal vehicles (directors, parents, and other attendees) is available for a fee in campus parking garages. The San Jacinto Garage is the most convenient location to the UT School of Music (see enclosed map).

FOOD: A limited amount of food and beverages will be for available for purchase outside the music building; however, **NO FOOD OR DRINK MAY BE BROUGHT INTO THE BUILDING.**

RATINGS: Ratings will be posted [online](#).

CONTEST OFFICE: MRH 2.630. Opens at 7:45 AM

ADJUDICATION SHEETS AND MEDALS: All adjudication evaluations are online. The comment sheet for each entry will be located in the director's account that registered the events for the contest (www.texasmusicforms.com). Medals must be picked up in the contest office by the sponsor or designee. **MEDALS WILL NOT BE MAILED. PLEASE PLAN ACCORDINGLY. EXCEPTION: OUTSTANDING PERFORMER MEDALS AND MUSIC THEORY MEDALS THAT WERE NOT PICKED UP ON SITE WILL BE MAILED TO THE ADDRESS ON THE TEXASMUSICFORMS ACCOUNT.**

QUESTIONS: Prior to the contest: music@uiltexas.org. During the contest: either the information booth or the contest office.

SPECTATORS: All performances are open to the public. Parents, teachers, friends and other spectators are welcome to attend any contest performance.

COPYRIGHT COMPLIANCE: All Judges must have a copyright compliant score to listen to and adjudicate a performance. No exceptions. Due to copyright law the use of photocopies by a judge is prohibited. [See C&CR Section 1104 and Section 1108(h)(4).] Copyright compliant downloads must have documentation indicating such. Please understand that if you arrive at the contest site without a score that is compliant with US Copyright Law and UIL Regulations you will have to make your own arrangements to secure a compliant score or forfeit your opportunity to perform. **UIL EVENT STAFF AND SITE HOSTS WILL NOT HAVE ANY MUSIC OR PHOTOCOPY ACCESS.**

CONTESTANT CHECK-IN: There is NO contestant check-in at the contest office. Instruct all students to go directly to their performance room as early in the day as possible to check-in with the room monitor.

MASTER SCHEDULE: Each account holder may access their schedule by logging into your account at: www.texasmusicforms.com. With a contest this size it is impossible to avoid all schedule conflicts, especially if an accompanist has been overextended or incorrect/incomplete accompanist information was given upon registration.

SCHEDULE CHANGE REQUESTS: All schedule change requests must be processed in the contest office. Changes will be made if availability exists.

PERFORMING EARLY: An event may be permitted to perform prior to its scheduled time under one of the following provisions:

1. The judge is running ahead of schedule and allows the event to perform early.
2. An open time or no-show (DNA) allows the event to perform early.

CHANGING MUSIC: Changes to music selections must be made in the contest office.

CHANGING PERFORMERS IN AN ENSEMBLE: Up to 50 percent of performers in an ensemble may be substituted from the performers who qualified at the region contest. These changes must be made in the contest office.

MEMORY REQUIREMENTS: All solos must conform to the UIL C&CR and PML memory requirements.

APPAREL, PATCHES, AND PINS: Available for purchase at each site.

TRAFFIC DIRECTIVES

PLEASE READ AND SHARE ALL DETAILS WITH YOUR BUS DRIVERS.

The following information is being provided through the courtesy of the University of Texas Police Department and Parking and Transportation Services. It is intended to facilitate safe bus loading and unloading and to ensure the orderly flow of traffic around the Butler School of Music.

Make sure that all of your drivers understand the routings and procedures that will be in place. UT Police will be on duty to assist you with loading, unloading and traffic flow.

- (1) **IMPORTANT!!!!** Please identify the name of your school with a sign in the front window of your bus.
- (2) Bus loading and unloading will take place on Robert Dedman Drive. (see enclosed map.)
- (3) **At no time may buses be left unattended.**
- (4) Buses will be instructed to proceed south on Dedman Drive and then turn right on Deloss Dodds Way. Proceed to San Jacinto Blvd and turn left or right to exit campus. (See Map) *Buses will then either exit campus and find parking off campus or follow the process at the top of this packet to request paid parking in a designated area. UT is unable to provide bus parking on campus.*

